

Pursuant to Article 35, paragraph 1.1 of the Law No. 03/L-209 of the Central Bank of the Republic of Kosovo (Official Gazette of the Republic of Kosovo, No. 77/16 August 2010), and Articles 57 and 85 of the Law No. 04/L-093 on Banks, Microfinance Institutions and Non-Bank Financial Institutions (Official Gazette of the Republic of Kosovo, No. 11/11 May 2012), the Board of the Central Bank of the Republic of Kosovo at the meeting held on November 09, 2012, approved the following:

REGULATION ON REPORTING OF BANKS TO THE CBK

Article 1 Purpose and Scope

1. The purpose of this Regulation is to determine the terms, conditions and rules of reporting of banks to the CBK.
2. This Regulation applies to all banks in the Republic of Kosovo licensed by the CBK.

Article 2 Definitions

All terms used in this Regulation are as defined in Article 3 of the Law No. 04/L-093 on Banks, Microfinance Institutions and Non-Bank Financial Institutions (hereafter: *the Law on Banks*).

Article 3 General Requirements

Each bank operating in the Republic of Kosovo, shall submit to the CBK reports concerning its financial condition, administration and operations as well as those of its branches and affiliates outside the Republic of Kosovo on both individual and consolidated bases. For purposes of this Regulation, a foreign bank with two or more branches in the Republic of Kosovo will consolidate all branches into a single report. The Reports shall be prepared in the formats provided by CBK, which may be amended as needed by CBK.

Article 4 Banks Reports and Reporting Periods

1. Monthly Reports

1.1 Banks shall submit to the Banking Supervision Department of the CBK no later than fifteen days after each month-end, the following monthly reports:

- a) Balance Sheet – CBK Form 1
- b) Statement of Income – CBK Form 4
- c) Classified assets and reserve compliance - CBK Form 6
- d) Liquidity reserve computation – CBK Form 10

- e) Liquidity reserve maintenance – CBK Form 11
- f) Maturity of Balance Sheet items – CBK Form 12
- g) Report on liquid assets – CBK Form 14
- h) Due to banks and other financial institutions – CBK Form 15
- i) Investments and placements on banks and other financial institutions – CBK Form 16
- j) Investments on government securities – CBK Form 17
- k) Report on deposits, loans, and wire transfers - CBK Form 19
- l) Core capital - Report on capital adequacy of banks - CBK Form 21
- m) Risk-weighted assets - CBK Form 22
- n) Capital calculation for operational risk – CBK Form 23

2. Quarterly Reports

2.1 Banks shall submit to the Banking Supervision Department of the CBK no later than fifteen days after each quarter-end, the following quarterly reports:

- a) Other assets and other liabilities – CBK Form 2
- b) Changes in equity capital and reserves – CBK Form 3
- c) Other non-interest income and Other non-interest expense – CBK Form 5
- d) Loan classification by industry sectors – CBK Form 7
- e) Report on credit risk concentrations – CBK Form 8
- f) Loans to bank related persons – CBK Form 9
- g) Deposit concentrations – CBK Form 13
- h) Cash flow report – CBK Form 18
- i) Off-Balance Sheet items – CBK Form 20
- j) Interest rate risk report – rate sensitive sources and uses of funds – CBK Form 24
- k) Foreign Currency Positions – CBK Form 25
- l) Report on deposit equivalency capital – should be reported only by Foreign Bank Branches – CBK Form 26

Article 5 Reporting of Foreign Bank Branches for Parent Banks

1.1 Branches of foreign banks, in addition to reports required under Article 4 of this Regulation regarding to their activities in Kosovo, shall also submit to the Banking Supervision Department of CBK, no later than thirty (30) days after each quarter end, quarterly financial reports of the parent bank, as following:

- a) Capital adequacy ratio
- b) Regulatory capital (own funds)
- c) Problematic loans to total loans indicator
- d) Non-performing loans to total loans indicator
- e) Net problematic loans to regulatory capital (own funds) indicator
- f) Amount of reserves for credit losses to non-performing loans indicator
- g) Return on average assets (ROAA) indicator
- h) Return on average equity (ROAE) indicator
- i) Liquid assets to total assets indicator
- j) Short-term liquid assets to short-term liabilities indicator - up to three months

Article 6 Annual Report

1. Banks shall submit to the CBK its Annual Report, together with the external auditor's opinion and management letter for the preceding year - within four (4) months of the ending of its financial year. This paragraph applies to branches of foreign banks only when CBK requires special audit of financial statements of branch operations in the Republic of Kosovo.
2. Branches of foreign banks, in addition to obligations set on the paragraph 1 of this Article, shall submit to the CBK its Annual Consolidated Report of the parent bank together with the external auditor's opinion - within four (4) weeks of their issuance.
3. CBK in cases it deems necessary may ask the affiliates of foreign banks to submit the consolidated annual report of parent bank together with the external auditor's opinion.

Article 7 Additional Reporting

CBK may, on an ad hoc basis, increase the frequency of reporting and / or expand reporting requirements as it considers necessary to carry out its supervisory responsibilities.

Article 8 Obligations of Banks

1. Banks shall submit the reports within the terms and on the required form specified by CBK.
2. The reporting form of the banks according to this Regulation shall take place in hard copy and electronic form.
3. The cover letter of the submission of hard copy reports to CBK shall be signed and stamped by the officer, who is responsible of the unit preparing the reports and by managing director or his/her authorized officer.

Article 9 Enforcement, Remedial Measures and Civil Penalties

Any violation of this Regulation shall be subject to the remedial measures and penalties provided for in Articles 58, 59, 82, and 105 of the Law on Banks.

Article 10 Abrogation

Upon the entry in to force of this Regulation, it shall abrogate Rule XI – on Reporting of Banks and Kosovar Branches of Foreign Banks authorized by Article 36 of UNMIK Regulation 1999/21, amended on August 27, 2009, and any other provisions that may be in collision with this Regulation.

Article 11
Entry into Force

This Regulation enters into force on December 03, 2012.

The Chairman of the Board of the Central Bank of the Republic of Kosovo

Gazmend Luboteni